

**ANNEXURE I**  
**Format to be submitted by listed entity on quarterly basis**

1. **Name of Listed Entity** **MARAL OVERSEAS LIMITED**  
2. **Quarter ending** **31ST MARCH, 2016**

Title (Mr./Ms.)	Name of the Director	PAN & DIN	Category (Chairperson /Executive/ Non- Executive/ independent/ Nominee) *	Date of Appointment in the current term /cessation	Tenure*	No of Directorship in listed entities including this listed entity (Refer Regulation 25(1) of Listing Regulations)	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)#	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
Mr.	Ravi Jhunjhunwala	AAGPJ0739D/00060972	Chairperson-Non-Executive	27.11.1996	N.A.	6	4	0
Mr.	Shekhar Agarwal	AAEPA6590M/00066113	Executive	01.04.2013^	N.A.	5	4	0
Mr.	Shantanu Agarwal	AFUPA7375M/02314304	Non-Executive	22.04.2014	N.A.	1	0	0
Dr.	Kamal Gupta	AAHPG1101F/00038490	Independent-Non-Executive	26.09.2014	5 Years	4	10	5
Mr.	D. N. Davar	AAAPD0015E/00002008	Independent-Non-Executive	26.09.2014	5 Years	6	9	4
Mr.	P. S. Dasgupta	ADWPD2072J/00012552	Independent-Non-Executive	26.09.2014	5 Years	7	7	2
Mrs.	Archana Capoor	ABSPC4053C/01204170	Independent-Non-Executive	06.11.2015 (Additional Director)@	5 Years	4	1	0

\$PAN number of any director would not be displayed on the website of Stock Exchange

& Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen

\* to be filled only for Independent Director. Tenure would mean total period from which Independent director is serving on Board of directors of the listed entity in continuity without any cooling off period

# Includes Committee Chairmanship.

^ Appointed as director on 27.01.1989 and current tenure as Managing Director w.e.f. 01.04.2013.

@ Subject to approval at the ensuing Annual General Meeting

**II. Composition of Committees**

Name of Committee	Name of Committee members	Category (Chairperson/Executive/ Non-Executive/independent/Nominee) *
1. Audit Committee	Dr. Kamal Gupta	Chairman-Independent-Non-Executive
	Mr. D.N. Davar	Independent- Non-Executive
	Mr. P.S. Dasgupta	Independent- Non-Executive
2. Nomination & Remuneration Committee	Dr. Kamal Gupta	Chairman-Independent-Non-Executive
	Mr. D.N. Davar	Independent- Non-Executive
	Mr. P.S. Dasgupta	Independent- Non-Executive
3. Risk Management Committee(if applicable)		N.A
4. Stakeholders Relationship Committee'	Dr. Kamal Gupta	Chairman-Independent-Non-Executive
	Mr. D.N. Davar	Independent- Non-Executive
	Mr. Shekhar Agarwal	Executive

\*Category of directors means executive/non-executive/independent/Nominee. If a director fits into more than one category write all categories separating them with hyphen

**III. Meeting of Board of Directors**

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Maximum gap between any two consecutive (in number of days)
6th November,2015	28th January, 2016	82 days

<b>IV. Meeting of Committees</b>			
<i>Date(s) of meeting of the committee in the relevant quarter</i>	<i>Whether requirement of Quorum met (details)</i>	<i>Date(s) of meeting of the committee in the previous quarter</i>	<i>Maximum gap between any two consecutive meetings in number of days*</i>
Audit Committee	YES	6th November,2015	82 days
28th January,2016	Dr. Kamal Gupta-Present Mr. D.N. Davar-Present		
Stakeholders' Relationship Committee	YES	6th November,2015	82 days
28th January,2016	All Members were Present		
Nomination & Remuneration Committee	YES	6th November,2015	82 days
28th January,2016	Dr. Kamal Gupta-Present Shri D.N. Davar-Present		
* This information has to be mandatorily be given for audit committee, for rest of the committees giving this information is optional			
<b>V. Related Party Transactions</b>			
<b>Subject</b>		<b>Compliance status (Yes/No/NA)refer note below</b>	
Whether prior approval of audit committee obtained		YES	
Whether shareholder approval obtained for material RPT		N.A.	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee		YES	
<b>Note</b>			
1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.			
2 If status is "No" details of non-compliance may be given here.			
<b>VI. Affirmations</b>			
1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-YES			
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.-YES			
a. Audit Committee-YES			
b. Nomination & remuneration committee.-YES			
c. Stakeholders relationship committee-YES			
d. Risk management committee (applicable to the top 100 listed entities)-N.A.			
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-YES			
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-YES			
5-a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors.-YES			
b. Any comments/observations/advice of Board of Directors may be mentioned here:N/A			

For MARAL OVERSEAS LIMITED

  
**SWETA GARG**  
 COMPANY SECRETARY  
 ACS-27175

## ANNEXURE II

Format to be submitted by listed entity at the end of the financial year (for the whole of financial year)

**I. Disclosure on website in terms of Listing Regulations**

<b>Item</b>	<b>Compliance status</b> (Yes/No/NA) refer note below
Details of business	YES
Terms and conditions of appointment of independent directors	YES
Composition of various committees of board of directors	YES
Code of conduct of board of directors and senior management personnel	YES
Details of establishment of vigil mechanism/ Whistle Blower policy	YES
Criteria of making payments to non-executive directors	YES
Policy on dealing with related party transactions	YES
Policy for determining 'material' subsidiaries	YES
Details of familiarization programmes imparted to independent directors	YES
Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances	YES
email address for grievance redressal and other relevant details	YES
Financial results	YES
Shareholding pattern	YES
Details of agreements entered into with the media companies and/or their associates	N.A.
New name and the old name of the listed entity	N.A.

**II Annual Affirmations**

<b>Particulars</b>	<b>Regulation Number</b>	<b>Compliance status</b> (Yes/No/NA) refer note below
Independent director(s) have been appointed in terms of specified criteria of 'independence'	16(1)(b) & 25(6)	YES
Board composition	17(1)	YES
Meeting of Board of directors	17(2)	YES
Review of Compliance Reports	17(3)	YES
Plans for orderly succession for appointments	17(4)	YES
Code of Conduct	17(5)	YES
Fees/compensation	17(6)	YES
Minimum Information	17(7)	YES
Compliance Certificate	17(8)	YES
Risk Assessment & Management	17(9)	YES
Performance Evaluation of Independent Directors	17(10)	YES
Composition of Audit Committee	18(1)	YES
Meeting of Audit Committee	18(2)	YES
Composition of nomination & remuneration committee	19(1) & (2)	YES
Composition of Stakeholder Relationship Committee	20(1) & (2)	YES
Composition and role of risk management committee	21(1),(2),(3),(4)	N.A.
Vigil Mechanism	22	YES
Policy for related party Transaction	23(1),(5),(6),(7) & (8)	YES
Prior or Omnibus approval of Audit Committee for all related party transactions	23(2), (3)	YES
Approval for material related party transactions	23(4)	N.A.
Composition of Board of Directors of unlisted material Subsidiary	24(1)	N.A.
Other Corporate Governance requirements with respect to subsidiary of listed entity	24(2),(3),(4),(5) & (6)	N.A.
Maximum Directorship & Tenure	25(1) & (2)	YES
Meeting of independent directors	25(3) & (4)	YES
Familiarization of independent directors	25(7)	YES
Memberships in Committees	26(1)	YES
Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel	26(3)	YES
Disclosure of Shareholding by Non- Executive Directors	26(4)	YES
Policy with respect to Obligations of directors and senior management	26(2) & 26(5)	YES

**Note**

1 In the column "Compliance Status", compliance or non-compliance may be indicated by Yes/No/ N.A.. For example, if the Board has been composed in accordance with the requirements of Listing Regulations, "Yes" may be indicated. Similarly, in case the Listed Entity has no related party transactions, the words "N.A." may be indicated.

2 If status is "No" details of non-compliance may be given here.

3 If the Listed Entity would like to provide any other information the same may be indicated here.

**III Affirmations:**

The Listed Entity has approved Material Subsidiary Policy and the Corporate Governance requirements with respect to subsidiary of Listed Entity have been complied. N.A.

  
SWETA GARG  
COMPANY SECRETARY  
ACS27175